

Help Files - Dealer and MPC/Distributor Registration

To Register:

1. From the Home page choose the box that looks like this:

First-time users click here!

2. Enter your **DealerConnect Dealer Code** to register for the first time. Enter this at the field prompt, and click the **Submit** button
 - a. If the **DealerConnect Dealer Code** is does not allow registration, contact your MPC.
3. If the **DealerConnect Dealer Code** is correct, your Chrysler shipping address information will appear. Verify the data and update any changes necessary. This is the address where your ERES orders will ship to.
4. You must enter:
 - a. A valid **E-mail** address
 - b. A **User Name**
 - c. **Password** - please be sure to enter your password in both the **Password** and **Confirm Password** fields.
5. You can set preferences for **Date Format**. If you do not change it, the **Date Format** will default to DDMMYYYY.
6. After entering the information listed above, click the **Submit** button to complete the registration. If any information is missing or invalid, the registration will give instructions on how to proceed.
7. If registration was successful a message on the page states **Update Successful**.
8. If the shipping address information was changed, notification may be sent to the MPC on file for your account. Notify Chrysler of your address change through normal procedures.
9. Once registered, you can edit the account information at any time when logging into the website, and choosing **My Account** from the menu navigation bar towards the top of the page. Simply edit the information, and click the **Submit** button.